



UNIT-e Workflow

The way in which organisations work is constantly evolving. With UNIT-e Workflow you can match your software to your business processes by customising your software to be more aware of your business requirements - automating change and reducing administrative overheads.

UNIT-e Workflow is based on the Microsoft Workflow Foundation and is hosted in SharePoint 2007. Workflow allows users to orchestrate processes such as applications, room booking, enrolment and withdrawal as well as processes which are not specific to the UNIT-e system itself. Workflows can involve people, systems or a mixture of both.

Workflows are generally initiated by an event such as an application form being received, an email or web enquiry being sent or perhaps a date and time being reached. At this point properties of the event are examined, such as the course applied for, and the workflow proceeds down a branched system of decisions usually asking for user input along the way. For example, an application may need to be supported by an interview. The workflow will know this and one of its first tasks will be to ask someone to arrange an interview by assigning them a 'task'. Users can see their tasks on SharePoint, in UNIT-e Workplace or via email. When a user completes the task the workflow moves on to the next step.

UNIT-e Workflow adds new functionality to existing UNIT-e applications to make them 'workflow aware'. For example, it attaches extra data to each task meaning that once your user opens that task they are presented with a link to launch the correct application to complete the task or view additional information. Where appropriate the application will even select the right data.

With UNIT-e Workflow you can monitor your processes for 'bottlenecks' and other problems, streamlining each process and freeing up time for other things.

Key Benefits

- Orchestrate your business processes and increase efficiency
- Allocate tasks to end users and systems, passing context sensitive data to speed up data access and improve accuracy
- Integrate tasks in UNIT-e, MS Office and other applications to put together composite applications that more accurately address needs
- Monitor and improve processes via accurate status reporting.

